

THINKING OF A CAREER IN THE MILITARY? STEPS TO CHOOSE A CAREER

Decide what you like to do.

- Don't know what you like or want to do? Go to O*Net Interest Profiler at www.mynextmove.org/explore/ip and take an interest inventory.

Research occupations that use what you like to do.

- To research occupations, go to www.onetonline.org to find out about the occupation you are interested in.

Is that a job that is growing?

- Go to www.bls.gov/ooh to find out if the occupation you are researching is growing.

What is the military equivalent for that civilian job?

- Go to <http://www.careersinthemilitary.com/index.cfm?fuseaction=main.advsearch> to see occupations in the military by branch.

When I get out of the military, what civilian job can I get?

- What about when I get out of the military? What is the equivalent civilian occupation?
- Go to www.mynextmove.org/vets/.

What if there isn't an equivalent civilian job?

- No a civilian equivalent? Time for training!
- You can get college credit for you military service. Go to www.acenet.edu/AM/Template.cfm?Section=Home for more information.

Best occupations to look at...

Anything in the medical field

- People are getting old and will continue to need medical help
- Current medical workers are retiring
- Knowledge is transportable to other areas/states
- Because of the shortage, there's plenty of opportunity or overtime!

Accounting jobs

Recession has made people look closer at their money.

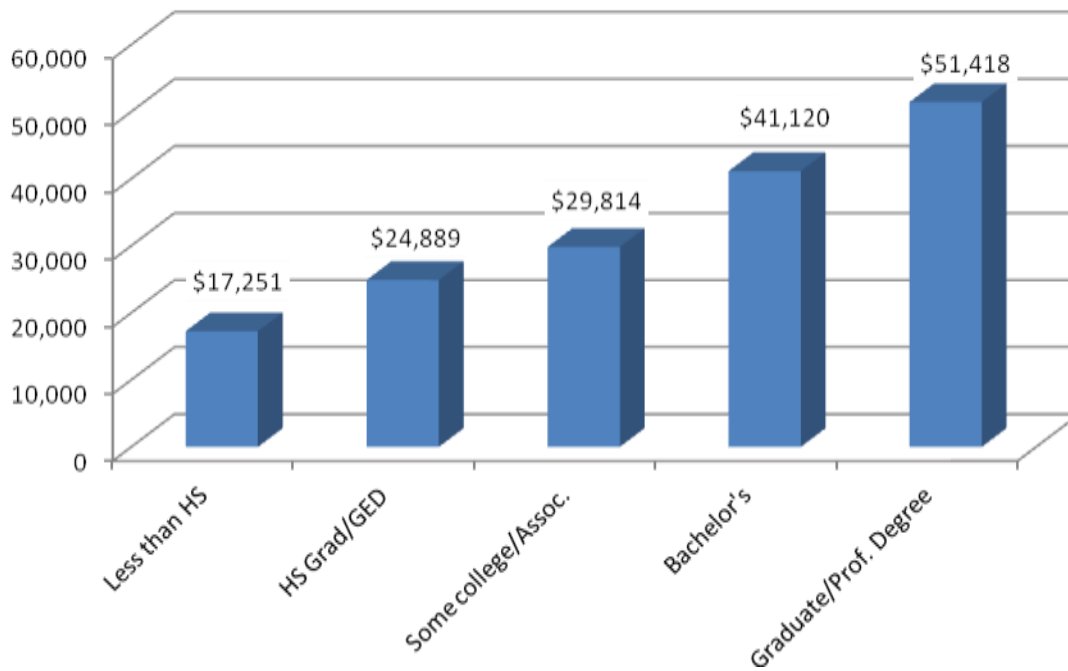
IT/Computer jobs

Everything from libraries to medical records will soon be electronic.

Top 50 Occupations in the Trident WIA Area, 2008-2018

| Occupational Title | # change | Avg. Hrly | Education Level |
|---|-----------|-----------|--|
| | 2008-2018 | Wage (\$) | |
| Total, All Occupations | 42,675 | 19.64 | |
| Registered Nurses | 1,919 | 32.68 | Associate degree |
| Retail Salespersons | 1,904 | 12.15 | Short-term on-the-job training |
| Team Assemblers | 1,282 | 16.75 | Moderate-term on-the-job training |
| Customer Service Representatives | 1,158 | 15.43 | Moderate-term on-the-job training |
| Combined Food Prep./Serving Workers, Inc. Fast Food | 1,069 | 9.73 | Short-term on-the-job training |
| Cashiers | 1,029 | 9.09 | Short-term on-the-job training |
| Office Clerks, General | 814 | 12.66 | Short-term on-the-job training |
| Bookkeeping, Accounting, and Auditing Clerks | 686 | 16.94 | Moderate-term on-the-job training |
| First-Line Supervisors/Managers of Retail Sales Workers | 674 | 19.32 | Work experience in a related occupation |
| Maintenance and Repair Workers, General | 630 | 15.28 | Moderate-term on-the-job training |
| Accountants and Auditors | 593 | 29.13 | Bachelor's degree |
| Waiters and Waitresses | 562 | 9.24 | Short-term on-the-job training |
| First-Line Supervisors/Managers of Office/Admin. Workers | 545 | 22.37 | Work experience in a related occupation |
| Medical Assistants | 538 | 14.58 | Moderate-term on-the-job training |
| Landscaping and Groundskeeping Workers | 513 | 10.84 | Short-term on-the-job training |
| Elementary School Teachers, Except Special Education | 489 | 22.74 | Bachelor's degree |
| Industrial Machinery Mechanics | 484 | 22.55 | Long-term on-the-job training |
| Receptionists and Information Clerks | 435 | 12.68 | Short-term on-the-job training |
| Industrial Engineers | 421 | 34.90 | Bachelor's degree |
| Hairdressers, Hairstylists, and Cosmetologists | 399 | 19.98 | Postsecondary vocational award |
| Machinists | 397 | 19.70 | Long-term on-the-job training |
| Child Care Workers | 380 | 9.67 | Short-term on-the-job training |
| Stock Clerks and Order Fillers | 370 | 10.94 | Short-term on-the-job training |
| Executive Secretaries & Administrative Assistants | 346 | 21.30 | Work experience in a related occupation |
| Pharmacy Technicians | 312 | 14.83 | Moderate-term on-the-job training |
| Truck Drivers, Heavy and Tractor-Trailer | 301 | 16.94 | Short-term on-the-job training |
| Management Analysts | 297 | 36.74 | Bachelor's or higher degree, plus experience |
| Computer Systems Analysts | 291 | 30.90 | Bachelor's degree |
| Carpenters | 286 | 17.24 | Long-term on-the-job training |
| Inspectors, Testers, Sorters, Samplers & Weighers | 268 | 18.55 | Moderate-term on-the-job training |
| Personal and Home Care Aides | 267 | 9.40 | Short-term on-the-job training |
| Billing and Posting Clerks and Machine Operators | 263 | 15.75 | Moderate-term on-the-job training |
| Cooks, Restaurant | 260 | 10.38 | Short-term on-the-job training |
| Network Systems and Data Communications Analysts | 259 | 30.35 | Bachelor's degree |
| Paralegals and Legal Assistants | 255 | 21.67 | Associate degree |
| Fitness Trainers and Aerobics Instructors | 254 | 14.48 | Postsecondary vocational award |
| First-Line Supervisors/Managers of Production/Operating Workers | 253 | 29.97 | Work experience in a related occupation |
| Mechanical Engineers | 233 | 35.05 | Bachelor's degree |
| Medical Secretaries | 231 | 15.19 | Moderate-term on-the-job training |
| Automotive Service Technicians and Mechanics | 229 | 19.27 | Postsecondary vocational award |
| Construction Laborers | 228 | 14.28 | Moderate-term on-the-job training |
| Construction Managers | 221 | 37.04 | Bachelor's degree |
| Bartenders | 219 | 9.05 | Short-term on-the-job training |
| Sales Representatives, Wholesale and Manufacturing | 213 | 25.40 | Work experience in a related occupation |
| Civil Engineers | 208 | 32.18 | Bachelor's degree |
| Licensed Practical and Licensed Vocational Nurses | 208 | 20.09 | Postsecondary vocational award |
| Security Guards | 206 | 12.06 | Short-term on-the-job training |
| First-Line Supervisors/Managers of Food Prep./Serving Workers | 201 | 16.13 | Work experience in a related occupation |
| Dental Assistants | 198 | 17.28 | Moderate-term on-the-job training |
| Computer Software Engineers, Systems Software | 191 | 36.14 | Bachelor's degree |

Effect of Education on Wages in SC, 2010



Best occupations to look at...

Anything in the medical field

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- Because of the shortage, there's plenty of opportunity or overtime!

Accounting jobs

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IT/Computer jobs

Everything from libraries to medical records will soon be electronic.

“But I don’t want to spend 4 years in a classroom!”



YOU DON'T HAVE TO!

Trident Technical College

| Program | Job | Hourly Wage | Growth |
|--|-----------------------------------|-------------|--------|
| Certificate Programs (2 semesters = 1 year) | | | |
| Automotive Engine Repair | Car Mechanic | \$19.27 | 13% |
| Aircraft Maintenance | Airplane Mechanic | \$26.46 | 3% |
| Heating, Ventilation & A/C (HVAC) | HVAC Service Technician | \$18.99 | 19% |
| Pharmacy Technician | Pharmacy Assistant | \$14.83 | 30% |
| Construction Electrician | Electrician | \$19.10 | 6% |
| Construction Management | Construction Manager | \$26.44 | 8% |
| Diploma Programs (3 semesters = 1 ½ years) | | | |
| Cosmetology | Hair Dresser | \$19.98 | 23% |
| Medical Assisting | Medical Assistant | \$14.58 | 29% |
| Early Childhood Development | Preschool Teacher | \$11.06 | 24% |
| Dental Assisting | Dental Assistant | \$17.28 | 37% |
| Degree Programs (4 semesters = 2 years) | | | |
| Paralegal | Paralegal | \$21.67 | 32% |
| Computer Programming | Computer Programmer | \$31.64 | 7% |
| Mechanical Engineering | Mechanical Engineering Technician | \$22.98 | 10% |
| Welding | Welder | \$18.60 | 22% |
| Accounting | Accounting Clerk | \$16.94 | 15% |

Data are for the Trident area. The hourly wage is for 2011 and growth is for 2008-2018.

Source: SC Department of Employment and Workforce, Labor Market Information

How much do I need to earn?

Home > Resources > Reality Check

Jumpstart's Reality Check

Okay . . . we won't bore you with details. We simply want you to imagine how you want to live once you're on your own. Will you buy a car? Where will you live? Do you go to the movies or sports events most every weekend? Remember, it's your life, you can do whatever you want . . . OR CAN YOU? Imagine the possibilities . . . then fill in your choices on the next page, and get ready for a **Reality Check!** Chances are you'll be surprised at how much your so-called dream life will cost. Once you've indicated your choices, we will show you what income you'll need to live the life you want. We'll even give you a list of careers that support your lifestyle. Now that's cool.

JUMPSTART COALITION **Reality Check**

Ready for the challenge?

ENTER Reality Check

www.jumpstart.org/reality-check.html

MINIMUM

- Live with parents
- Use public transportation
- Eat at home
- Utilities (water, electricity, gas)
- No Internet, cable, concerts, downloads (Yes, you have a basic cell phone!)
- Minimum Health Insurance

\$4.27/hour

**Cashier, Dishwasher, Maid
(no college)**

MAXIMUM

- Live in apartment (no roommate)
- New car!
- Eat out all the time
- All utilities
- Internet, cable with extra channels, concerts, downloads, movie/game rentals, the newest cell phone (web and video too!)
- Health Insurance
- Gym membership
- Savings for emergency, gifts, vacations, donations, etc.

\$24.33/hour

**Public Relations Specialist,
Registered Nurse, Advertising Manager
(2-4 years of college)**

Probability of a High School Student Becoming a Professional Athlete

| Student-Athletes | Men's Basketball | Women's Basketball | Football | Baseball | Men's Hockey | Men's Soccer |
|-------------------------------------|------------------|--------------------|----------|----------|--------------|--------------|
| High School Student-Athletes | 549,500 | 456,900 | 983,600 | 455,300 | 29,900 | 321,400 |
| High School Senior Student-Athletes | 157,000 | 130,500 | 281,000 | 130,100 | 8,500 | 91,800 |
| NCAA Student-Athletes | 15,700 | 14,400 | 56,500 | 25,700 | 3,700 | 18,200 |
| NCAA Freshman Roster Positions | 4,500 | 4,100 | 16,200 | 7,300 | 1,100 | 5,200 |
| NCAA Senior Student-Athletes | 3,500 | 3,200 | 12,600 | 5,700 | 800 | 4,100 |
| NCAA Student-Athletes Drafted | 44 | 32 | 250 | 600 | 33 | 76 |
| % High School to NCAA | 2.9 | 3.1 | 5.8 | 5.6 | 12.9 | 5.7 |
| Percent NCAA to Professional | 1.3 | 1.0 | 2.0 | 10.5 | 4.1 | 1.9 |
| % High School to Professional | 0.03 | 0.02 | 0.09 | 0.5 | 0.4 | 0.08 |

Did You Know?

- Most professional athletes' careers last only several years because of injuries and age.
- Avoiding and treating injuries is a huge part of being a professional athlete. An injury could end your career.
- According to the U.S. Bureau of Labor Statistics, the 2011 average yearly earnings of athletes were \$79,830 (\$50,219 in South Carolina).

Have a Plan B!!

WANT A PART-TIME JOB?

There are three good ways to get one:

1. Fill out applications
2. Check want ads or online
3. Networking

APPLICATIONS

Many employers use an application form rather than a resume to get the same information about all applicants or to get information not usually included on a resume. There can be many different kinds of applications: one-page, multiple-page, clean, or over copied.

Tips on applications:

- Bring all information you may need, especially work history and grades in high school.
- Read directions carefully and complete the form as neatly as possible (Yes—handwriting counts!!). Proofread carefully.
- Don't leave any blanks. You can use "n/a" when it does "not apply" to you.
- Avoid negative information. Use "job ended" if you have to show why you left a job. Your goal is to get an interview and you can describe "Job ended" during the interview.
- Avoid a specific salary requirement. Don't get taken off the interview list just because the wage you put down is too high! Just say that the salary is "open" or "negotiable."



WANTS ADS/ONLINE

Want ads (in the newspaper or online) are the second most common way to find a job opening (behind networking). Make sure the ad describes what the work would be ("server, evenings and weekends" or "day camp counselor"). Ads that never really come out and say what you will be doing should be ignored ("earn thousands of dollars each week").

- 75% of jobs on the Internet (like Monster.com or CareerBuilder.com) are general job openings from temporary employment services.
- Many times it's not a real job; they are just collecting resumes and not hiring right away.
- Only 7% of job hunters found their job on the Internet.
- Internet searching should take up about 25% of your time during a job search. Use other

job searches (networking, want ads, etc.) in addition to the Internet.

- Internet job search sites should be FREE!!
- Be prepared for junk mail about resume writing and job search services!

NETWORKING

- Most people get a job through people they know, not by answering newspaper ads or online openings.
- Make a list of people you know: friends, family, family friends, parents of friends, co-workers, mentors, neighbors, etc. Give them your resume!
- Add to your list by going to community meetings and job fairs.
- Don't be shy! It costs nothing to ask!
- Learn how to talk about yourself. Sometimes you only have a couple minutes to make someone see what you can do so work on an "Elevator Speech."



Example of an elevator speech: *Hi! My name is John Carpenter. I am a senior at Cross High School majoring in Construction Trades. I have a 2.9 grade point average and my favorite class is masonry. I have experience in building retaining walls and think I would be a great asset to your construction company. Here is my resume. Please keep me in mind when you are hiring for part-time openings.*

HOW DEW CAN HELP!

The SC Department of Employment and Workforce, or DEW, is responsible for:

- Paying unemployment insurance benefits
- Collecting unemployment taxes
- Finding jobs for people
- Finding employees for companies
- Collecting and disseminating state/federal employment statistics

Want to look for a job?

Want to search over 1,200 websites from one place? Go to <https://jobs.scworks.org/>.



Why register with the SC Works Online System?

- Use **Resume Builder** software—searchable by employers—or import an existing resume.
- **Job Market Explorer** helps you find in-demand jobs and use skills and career assessment tools.
- **Background Wizard** lets you build and publish up to 10 distinct resumes.
- Online learning resources, free training, GED assistance, and continuing education opportunities (including FREE WIA training (if you qualify)).
- Learn how to build a household budget, apply for financial aid, and prepare a transitional budget for tough times.

Being out of work doesn't feel good, but it's not hopeless.

How do job-training services, job opportunities, and free back-to-work services sound?

- We provide testing, counseling, and job referrals, connect you with employers and alert you to upcoming job fairs.
- Veterans will find resources, services, and opportunities here, and our Job Seekers Resources support all.
- Our Rural Manpower Service helps seasonal, agricultural, and nonagricultural workers find work.
- Special Applicant Groups, Claimants, and people with disabilities will find useful resources here.
- Learn how Employer Services employment opportunities benefit you.

Where is the nearest SC Works Office?

Moncks Corner
100 South Hwy. 52
Moncks Corner
843-899-8736

Summerville
2885 West 5th Street
Summerville
843-821-0695

Charleston
1930 Hanahan Road
North Charleston
843-574-1800